

T H E  
G A L L E R Y  
— L E E S Y A R D, H O L T —

## Exhibition Terms and Conditions

- The exhibitor must ensure they provide completed exhibition labels with each work.
- All paintings submitted for exhibition will be listed on the gallery website and are made available for sale exclusively for a minimum period of ten weeks. Two weeks prior to the start of the exhibition, the six weeks during and two weeks following the conclusion of the exhibition.
- All artworks featured in an exhibition are supplied copyright free **for gallery use only** for publicity on social media, The Gallery website and any printed media material.
- All artworks are to be presented framed. Watercolour, pastel and any mounted paintings are to be glazed. Oil and acrylic paintings on board or canvas are to be varnished.
- No single work of art shall exceed 63 inches tall (160cm) x 75 inches wide (190cm).
- All items presented for exhibition must be fully assembled, sealed and ready to hang with suitable wire or cord. **Any item considered incomplete or unsafe will not be displayed.**
- Exhibits may only be arranged, hung, removed and sold by the gallery staff.
- The gallery reserves the right to refuse permission to exhibit any work **for any reason.**
- Supervision of the gallery is provided during opening hours and the gallery is protected by CCTV and a fully comprehensive burglar alarm system at all other times. All items exhibited are fully insured under The Gallery's insurance policy.
- All exhibits must be delivered to the gallery no less than one week prior to the start of the exhibition.
- If you require the gallery to arrange your work to be couriered to an exhibition it must be ready for collection four weeks prior to the opening date.
- Storage space cannot be made available for exhibits without prior agreement. A charge will be made for any exhibits that remain uncollected three weeks after the end of the exhibition, unless arranged with The Gallery.
- A commission of 40%+ VAT will be taken from the total selling price of each artwork.
- The gallery reserves the right to sell an exhibit at the lowest marked price.
- Proceeds from sales will be paid to the exhibitor at the end of the exhibition.

Gallery will open from 10am – 4pm Monday – Saturday inclusively and from 11.00am on Bank and Public Holidays unless stated otherwise.

The above terms and conditions are therefore accepted by submission of artworks.